

## TIVETON SCHOOL DEPARTMENT MEDICATION PROCEDURE

Parents/guardians are advised to give medications at home on a schedule other than during school hours. If it is necessary for the student to receive medication during school hours, adherence to school regulations is required. This medication procedure has been developed per Rules and Regulations for School Health Programs (RI6-21-SCHO).

1. All medications shall be stored in their original prescription-labeled containers.
2. A licensed health care prescriber's written order shall be provided for **ALL** prescriptions and over-the-counter medications.
3. A parent authorization shall be obtained and verified by the certified school nurse-teacher.
4. For the safety of all students, it is recommended that all medication be transported to school by a parent/guardian. In special circumstances it may be necessary for the parent/guardian to contact the school nurse-teacher to plan an alternate medication transport procedure.
5. A certified school nurse-teacher shall administer medication to students. No layperson other than a parent/guardian shall administer medication in school. Medication, including inhalers and Epi-pens may be self-carried (excludes elementary students) and self-administered with agreement of the physician, school nurse-teacher, and parent/guardian. **In the school setting, no controlled substances shall be in the possession of or administered by anyone other than the school nurse-teacher or parent/guardian of the student for whom medication has been prescribed.**
6. In the event of an off-site school sponsored activity, a child may self-carry (excludes elementary) and self-administer medication with agreement of the physician, school nurse-teacher, and parent/guardian. **On the day of the field trip, one school day's supply shall be provided by the parent and stored and transported in its original prescription-labeled container.** A student shall be prohibited from sharing, transferring, or in any way diverting his/her medication to any other person.

**PARENTS ARE REMINDED THAT THIS PROCEDURE HAS BEEN DEVELOPED IN ACCORDANCE WITH STATE REGULATIONS. NO MEDICATION SHALL BE DISPENSED WITHOUT FOLLOWING THIS PROCEDURE.**

